SOLICITOR GENERAL
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FINANCIAL MANAGEMENT SERVICE
By: 9:37

Republic of the Philippines
OFFICE OF THE SOLICITOR GENERAL
134 Amorsolo St., Legaspi Village
Makati City

PURCHASE ORDER

Supplier:	J Carpio Catering Services	P.O. #	026-09-109
Address:	176 A. Tandang Sora Avenue, Tandang Sora, Quezon City	Date:	October 1, 2026
TIN:	616-999-875-00000	Mode of Procurement:	Small Value Procurement
Account No.:	6521-0161-65 Bank: Landbank - Visayas Avenue Branch		
Telephone:	8722-8632 / 0967-4739856 Email: jcarpiofoodandcatering@gmail.com		

Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery:	**OSG Convergys One Building**	**Delivery Term:** At specified time on October 2, 8, 9, 15, and 16, 2026
Date of Delivery:	October 2, 8, 9, 15, and 16, 2026 with provision of rescheduling, modifications and cancellation due to agency and national government announcement.	**Payment Term:** Within 30 days upon receipt of invoice & Certificate of Completion & Acceptance (Bank to bank)

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
	pax	**PROCUREMENT OF FOOD AND BEVERAGES FOR THE CONDUCT OF THE MCLE IN OSG FOR 2026** *Inclusive of taxes, services, delivery and other charges.* Event Title: **"MANDATORY CONTINUING LEGAL EDUCATION OFFICE OF THE SOLICITOR GENERAL HYBRID PROGRAM"** Event Date: **October 2, 8, 15 and 16, 2026; 8:00 AM to 4:00 PM & October 9, 2026; 8:00 AM to 5:15 PM** Delivery Address: **7th floor, Convergys One Building, 6796 Ayala Avenue corner Salcedo Street Legaspi Village, Makati City** Event Date: **October 2, 2024, 08:00AM - 04:00PM** **MORNING SNACKS** Delivery Time: On or before 7:00 AM Serving Time: On or before 8:00 AM Participants: 112 pax * Chicken Pasta Alfredo * Mini Cheese Pimiento * Cucumber Lemonade * Brewed Coffee **LUNCH** Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Participants: 112 pax * Roast Beef with Mushroom Gravy * Oven Baked Chicken * Pan Seared Fish with Pesto Sauce * Baked Buttered Vegetable with Broccoli * Steamed Rice * Leche Flan * House Blend Iced Tea **AFTERNOON SNACKS** Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Participants: 112 pax * Breaded Chicken Sandwich * Chips * Mango Orange * Brewed Coffee Event Date: **October 8, 2024, 08:00AM - 04:00PM** **MORNING SNACKS** Delivery Time: On or before 7:00 AM Serving Time: On or before 8:00 AM Participants: 112 pax * Shrimp Aglio-olic * Cheese Bread * Calamansi Juice * Brewed Coffee **LUNCH** Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Participants: 112 pax * Beef Steak * Chicken Caldereta * Lemon Buttered Garlic Bangus * Lumpiang Hubad with Peanut Suace * Steamed Rice * Almond Jelly with Lychee * Softdrinks	560	Php 800.00	Php 448,000.00

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		AFTERNOON SNACKS Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Participants: 112 pax * Jap Chae * Toasted Bread * House Blend Iced Tea * Brewed Coffee Event Date: **October 9, 2024, 08:00AM - 05:15PM** **MORNING SNACKS** Delivery Time: On or before 7:00 AM Serving Time: On or before 8:00 AM Participants: 112 pax * Chicken Vermicelli * Pandesal * Red Iced Tea * Brewed Coffee **LUNCH** Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Participants: 112 pax * Beef Kare-Kare with Bagoong * Chicken Adobo Classic * Sweet and Sour Souce * Stir-Fry Vegetable * Steamed Rice * Buko Pandan Salad * Blue Lemonade Juice **AFTERNOON SNACKS** Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Participants: 112 pax * Pasta Bolognese * Garlic Toast * Orange Juice * Brewed Coffee Event Date: **October 15, 2024, 08:00AM - 04:00PM** **MORNING SNACKS** Delivery Time: On or before 7:00 AM Serving Time: On or before 8:00 AM Participants: 112 pax * Tuna Carbonara * Mini Cheese Sandwich * Cucumber Lemonade * Brewed Coffee **LUNCH** Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Participants: 112 pax * Beef Salpicao * Roast Chicken in Orange Sauce * Grilled Fish with Teriyaki Sauce * Tossed Green Salad * Steamed Rice * Mango Sago Pudding * Four Season Juice **AFTERNOON SNACKS** Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Participants: 112 pax * Cheese Burger * Chips * Mango Juice * Brewed Coffee Event Date: **October 16, 2024, 08:00AM - 04:00PM** **MORNING SNACKS** Delivery Time: On or before 7:00 AM Serving Time: On or before 8:00 AM Participants: 112 pax * Canton Guisado * Puto with Cheese * Pineapple Juice * Brewed Coffee			

Stock No.	Unit	Description	Qty.	Unit Cost	Amount
		LUNCH Delivery Time: On or before 10:00 AM Serving Time: On or before 11:30 AM Participants: 112 pax * Beef Pot Roast * Rosemary Chicken * Salt and Pepper Fish with Plum Sauce * Steamed Bok Choy with Ginger Crispy Garlic * Steamed Rice * Coffee Jelly * Softdrinks **AFTERNOON SNACKS** Delivery Time: On or before 1:00 PM Serving Time: On or before 2:30 PM Participants: 112 pax * Tuna Pasta Baked * Garlic Toast * Blue Lemonade * Brewed Coffee ***Note: No pork and blood based ingredients to be used due to religious dietary restriction.*** **Service Requirements** * Round skirted buffet table for 112 pax * Waiters and service staff * 112 pcs complete set-up with plates, glasses, cuteries, and bone cloth napkiks (layfold) **Quality Requirements** * Meals must be delicious and of good quality. * Meals shall be prepared in a clean, hygienic, and food-safe. * Food shall be freshly prepared and fit for human consumption. * Portions shall be reasonable and adequate. * Meals shall be delivered and served at the specified time. * Buffet dishes shall be served hot. **Notes** * The sample meal sets must be identical in quality and composition to the proposed menu that will be served upon award of the project. * The quantity indicated may vary depending on the actual requirement stated in the Purchase Order (PO). * The supplier shall accommodate requests for rescheduling, modifications and cancellation due to agency and national government announcement. * The supplier shall likewise accommodate any changes to the delivery address during the implementation of the contract. * All left-ove shall be properly coordinated with the end user and turned over to the authorized representative in appropriate take-out containers. * Supplier should warrant the agency that in case of spoilage and not good quality meals, they will replace and provide the same immediately with no additional cost. *The following documents shall be deemed to form & construed as part of this contract:* *i. Request for Quotation* *ii. Chosen Menu* *iii. Other documents as may be required by law.*			
Total Amount in Words:		**Four Hundred Forty Eight Thousand Pesos Only**			**Php 448,000.00**

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed.

Very truly yours,

JESSICA L. CASTRO
CAO, Administrative Division

Conforme: ALFREDO U. MARTINEZ JR.
(Signature over printed name)
OCT. 02-26
(Date)

EDITHA R. BUENDIA
Director IV, HRMAS

Funds Available:

ARIEL J. UBINA
Chief Accountant

ALOBS: 02-102353-2024-10-004
Amount: ₱ 448,000.00

This is to certify that this procurement was posted at Philgeps in compliance with RA 12009

CHRISTIAN D. BUAT
Admin Asst. I, Administrative Division